

Strategic Risk Group – Business Continuity Action Plan 2013/14

Topic	Outcome	Action Required	Timescale	Responsible Officer(s)	Current Status
Business Continuity	All CARP's are reviewed and updated by services on an annual basis	Programme of review agreed	30 May 2013	Iain Jackson	Complete
Business Continuity	CARP's in place for all schools	CARP's finalised per draft produced for schools	30 June 2013	Susan Tyre	Complete
Business Continuity	All CARP's completed	Review of content of CARP's to ensure fit for purpose	31 August 2013	Iain Jackson Ernie Brown Helen Thornton Lesley Sweetman	Complete
Business Continuity	Business Continuity promoted within businesses and voluntary organisations	Review information available on website and amend where appropriate	31 August 2013	Iain Jackson	Complete
		Prepare leaflet for distribution to businesses and voluntary organisations	31 August 2013	Iain Jackson	Complete
Business Continuity	Programme for testing of selected CARP's in place	Develop schedule of testing to coincide with	30 September 2013	Iain Jackson Carol Keeley	On target but may be delayed.

Appendix 2

		testing by Civil Contingencies colleagues			
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